

WCER JOINT POWERS BOARD MEETING

July 26, 2013

Members Present: Eric Banks, Bill Borth, Matt Dawson, Ross Magnuson, Bonnie Pehrson, Darin Strand, Pablo Obregon, Lynn Peterson, Liz VanDerBill, Tim Johnson and Audrey Nelsen

Staff Present: Steve Brisendine, Rob Baumgarn, Kevin Madsen, Jena Tollefson and Charlene Stevens

Chair Eric Banks welcomed and thanked the members for attending today.

1. CER Budget

Steve Brisendine outlined for the board the 2014 proposed City Budget. Brisendine highlighted the proposed amount in the budget for Part Time Salaries in the Leisure Service Budget was increased from \$77,500 to \$87,000 to meet the needs of additional programs along with possibly reinstating some staff in areas that were reduced in 2013 such as the lifeguards at Robbins Island. The Civic Center Budget has increases in maintenance of the facility along with an increase in the supply budget amounting to about \$9,500 more than 2013. Also staff have requested \$50,000 for engineering services to study the HVAC and Refrigeration needs of the Civic Center that are tentatively planned for replacement in the 2014 Capital Budget.

The WCAC budget does not have any substantial changes proposed for 2014 other than shuffling resources from professional services to salaries reflecting the hiring of a custodian for that facility.

The DOAC budget reflects a proposed increase in Part Time Salaries to staff the facility a little later in the summer of 2014 than 2013. In addition you might see the hours of the facility change slightly to better meet the needs of the community.

2. Park Plan

Committee members discussed the process being made on this plan led by staff at Mid Minnesota Development Commission. To date the majority of the work has been taking an inventory of the parks and the amenities available at the individual parks. The committee has worked on creating a survey to send out to the public for feedback. A draft of that survey will be sent to the JP Board for input as the plan is to have the survey sent out in early August. Upon completion of the survey the committee will begin the work of writing a comprehensive plan that will be an addendum to the City's Comprehensive Plan. VanDerBill asked if this is a plan for the city or will other information be included? She also wondered about more input and whether more people can join the process. The plan is indeed more than a city plan but there will also be information about other recreational facilities (YMCA) and a section about the Schools and the facilities they provide (tennis courts, ball fields, etc.) to enhance our park system. The committee wanted to keep the initial team small to do this work but now we are able to invite more

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members to the table as we begin the more in-depth work of creating a plan. In addition we will have community forums to allow all residents an opportunity for feedback.

3. Old Business-Amphitheatre Project

Steve Brisendine and Charlene Stevens updated the board on the process being made on this project. Engan and Associates have completed a working document that was given to members to review. The next step in the process will be to circle back with the City Council to further discuss the next steps in the process and once agreed upon Bob Mathiason will begin formulating the fundraising process he wants to follow to complete this process. The initial estimate puts the budget for the facility at about \$300,000 with other costs not estimated yet for other infrastructure needs, such as trails/roads to the site.

4. Old Business-Elect Vice-Chair

Steve Brisendine reminded the board that a vice chair position should be filled. This position would run the meetings when the chair is unavailable and also provide input into monthly agendas.

5. New Business-CER Joint Powers Board Planning Session-Liz VanDerBill

Ms. VanDerBill informed the board that the School Board and administration of both the City and School have been in discussion about the CER Board going through a visioning process. Items to be discussed would be the overall mission and role of the Board, the individual role of members and what is the overall vision and goals of the CER Joint Powers Board. Currently administration has been in contact with Roger Werner a retired superintendent that has facilitated many planning sessions with districts and boards. Ms. Stevens offered that this would give more meaning to the members. If we could complete this process early this fall the board could create a list of goals to work on for the 2014 calendar year. The date and time for this session has not been set at this time.

Being no further business the meeting was adjourned 1:15pm.

Next Meeting is scheduled for August 23rd 12:00noon Jefferson Learning Center.

